

# ORGANIZE

## **BRAIN DUMP!**

### **IDENTIFY FUNDAMENTAL NEEDS WITHOUT CRITICISM OR NEGATIVISM!**

What assets do you already have? What will you need? Are there obstacles?  
Just write it down as it springs to mind. Don't start prioritizing and planning yet!



## **PRIORITIZE!**

### **ASSETS • NEEDS • OBSTACLES • TASKS • FIRST ACTION**

Sort the list above into categories, and start prioritizing! Focus on assets and tasks first! Like Henry Ford said: "Whether you think that you can, or that you can't, you are usually right." Pick a first manageable task to put things in motion right away!



## **COMMIT!**

### **MAKE A VOW TO TAKE THAT FIRST STEP, AND AS MANY MORE AS YOU CAN!**

While we're quoting people, we'll remind you what Yogi Berra said:  
"In theory there is no difference between theory and practice. In practice there is".

